

Walter V. Long Elementary School Parent and Family Engagement Policy 2020 - 2021 School Year



Children and learning come first at Walter V. Long Elementary School. Families make up an essential part of the learning process. This policy has been jointly developed and agreed upon by Long ES and parents. Family involvement is encouraged and will occur through the plan described in this document.

About the Plan:

The Parent and Family Engagement Policy Team will be comprised of families, community, and faculty members who contribute ideas and feedback for the Parent and Family Engagement Policy. This plan will be reviewed and revised with parent input, through meetings with parents, grade level teachers, administrators, and staff members. All necessary accommodations will be made to allow all interested parents to participate.

The Parent and Family Engagement Policy of Long ES, along with all school correspondence, will be distributed in an understandable and uniform format and, to the extent possible, in a language parents can understand.

The Title I Annual Parent Meetings will be held on Monday, October 12, 2020 at 3:30 P.M. and Tuesday, October 13, 2020 at 8:30 A.M. to explain the rights and responsibilities of parents and to review how the school's Title I funds will be utilized. For those not able to attend, the PowerPoint is available for viewing on the school's website.

District Wide Parent Survey results from last school year will be shared as part of the Annual Parent Meeting. Accomplishments and areas for improvement will be discussed and parents will be encouraged to provide constructive feedback and recommendations. To encourage parents to participate in the CCSD Parent Survey each year; computers are set up at school and reminders are sent home.

The Annual District Survey Results showed that 85.4% are happy with the school (getting a good education and like the school). The results indicated that 82.11% felt that students were safe (students feel safe at the school and the school is safe). This information will be shared at the Title I Parent Meetings with families, and parents are invited to visit with administration regarding any suggestions for improvement.

The Educational Involvement Accord is integrated into the registration process through Infinite Campus. Parents must review the Accord prior to completing their child's registration. Administrators and teachers will have access to the Accord whenever needed for parent/student conferences or other occasions.

Programming:

In order to build the school's, and the parents' capacity for strong performance, the following programs are available at Long ES:

1. *Meet & Greet Open House*: all classrooms will be open on a specified day for students and families to meet their teachers before the school year begins. (Done through Google Meet this year.)
2. *Good Citizenship*: Good Citizenship Assemblies are held each semester to recognize those students who display the characteristics of outstanding learners and citizens at Long ES. (Will occur when not in distance learning mode.)
3. *Parent Volunteers*: parents are invited to work in the Parent Workroom. Families are welcome to join their students in the classrooms to understand daily procedures as well as skills and methods for practice at home. (Will occur when not in distance learning mode.)
4. *Notices*: Notices of all parent involvement activities and opportunities will be sent home by the classroom teachers before the event, as well as placed on electronic social media. (In the distance learning environment, notices will be via DoJo, Infinite Campus, and on social media sites.)
5. *Information*: Parents will be provided with information on, and assistance with, understanding such topics as the state's academic content and achievement standards, state and local assessments, the requirements of Title 1, how to monitor their student's academic progress and how to work with school staff to improve their child's academic achievement.
6. *Progress Information*: Academic progress is available on Infinite Campus; conferences will occur as required by CCSD and whenever necessary. (Conferences will be through Google Meets in the distance learning environment.)
7. *Testing*: Testing occurs throughout the year. State and federal accountability information is sent home to families.
8. *Reading Week*: Reading events will happen daily during reading week. Families will be invited to classrooms to read with their students. Stories and Snack is an opportunity for parents and students to learn academic strategies and to get a book to read at home. (Will occur when not in distance learning mode.)
9. *Fall Carnival*: The Fall Carnival celebrates community and culture in our school. Families are encouraged to attend and enjoy great food, exciting games, and mingle with our staff. (Will occur when not in distance learning mode.)

10. *Cinco de Mayo Art in the Garden Party*: Cinco de Mayo is held so parents, students and community members may come together to celebrate our student run school gardens and the diverse artistic expressions we cultivate. (Will occur when not in distance learning mode.)
11. *Teacher Meetings*: Teacher Meetings are held weekly, and parents are invited to join the teachers to discuss curriculum, student progress, and strategies to support student learning at school and home. (Will be through Google Meets when in distance learning mode.)
12. *Interventions and Family Assistance*: Families are welcome to request training on ways to assist their children with increased learning activities at home. Families are also able to observe small group interventions and/ or tutoring in order to attain knowledge and practices for learning at home in all content areas.

Parent Communication:

Long ES will provide the following modes of communication to involve parents and families in the learning process:

1. *Class DoJo*: Class DoJo is implemented school wide to inform and update parents on student behaviors, academics, and classroom/school wide activities.
2. *Fliers*: Fliers in both English and Spanish will go home in backpacks with information from school. (Will occur when not in distance learning mode.)
3. *Website and Facebook Pages*: The school website has information for students and parents. In addition, the facebook page includes activities and information.
4. *Academic Progress*: Parents are welcome to check Infinite Campus as often as needed to see current student progress including grades and missing assignments.
5. *Parent, Teacher, Administration Conferences*: Parents, Teachers, and Administration can set up times for meetings to discuss questions, concerns, plans, and celebrations.

Community Involvement:

Long ES will work to integrate the involvement of students, teachers, parents, and the entire community in the learning process.

1. *Volunteers*: Volunteers are welcome to work in our Parent Work room assisting teachers in copying, cutting, and pasting. Volunteers can also work with the classroom teachers to assist in the classroom with reading, math, and organization. (Will occur when not in distance learning mode.)
2. *Community Partners*: Long has active community partners assisting in academics, materials, resources, and services. Some of these include Communities in Schools, Andson Foundation, UCF, and Junior Achievement.
3. *Junior Achievement*: Junior Achievement completes a JA in a Day financial literacy program with multiple community partners who come in and share their jobs and teach the financial curriculum. (Will occur when not in distance learning mode.)

Our school will provide, to the best of our ability, assistance and services as requested by parents and family members. Long Elementary School and its staff welcome any ideas or suggestions from parents on how to make our school the best it can be!